

# Digital Practice Programme Baseline

## Digital Practice Baseline

Download the form via the following link (**right-click and “Save link as...”**): [Digital Practice Programme Baseline](#)

*NB. To complete the form: Download and Save it, do not open the form in a browser, or you may have problems submitting it. Where possible, open the form using Adobe Acrobat.*

Once completed, submit the form through the in-built submit button on the top and bottom of the form (this will generate an email and send the form directly to the TEL mailbox).

Find out more about the Digital Practice Baseline on the [TEL Intranet Site](#) (log-in required).

## FAQs

### What is the Digital Practice Programme Baseline?

As endorsed by the [TEL Strategy](#) the University has introduced Digital Practice Programme Baselines as a framework to benchmark practice and support enhancements to the student digital learning experience.

The baseline self-review form is to be completed by Programme Leaders/Teams to annually benchmark their digital practice and develop enhancement plans. A designated [Learning Technology Adviser](#) is available in each College to facilitate staff through this process.

## Why is the Digital Practice Programme Baseline Important?

The digital practice baseline benchmarking tool has been developed to support academic staff to enhance digital practice within their programmes and modules. It draws upon internal strategies (e.g. [TEL Strategy](#), Learning and Teaching Strategy) and strategic approaches in the sector (e.g. the work of Jisc and the NUS who collaborated to develop the [Jisc NUS Benchmarking tool - the student digital experience](#)).

## How will the Digital Practice Programme Baseline Impact the Student Experience?

Digital practice will be embedded in all programmes, at all levels, to achieve a blended learning experience for all students, targeting the development of a pervasive digital curriculum that provides a consistently high quality digital student experience. There is an ongoing focus, as outlined in the [TEL Strategy](#), on creating a transformative student experience, including the development of digital capabilities (see video below) that will prepare students for the digital economy and help them to contribute to society in a meaningful way.

## Is the Digital Practice Baseline Linked to TEF Metrics?

Yes, the following table outlines the sections in the Digital Practice Baseline and their relationship to the TEF metrics.

<b>TEF Metric</b>	<b>Digital Practice Baseline Section</b>
TEF - NSS 'Teaching on my Course'	1. Digital Course Material 6. Student Voice
TEF - NSS 'Assessment & Feedback'	3. Assessment & Feedback 4. Communication & Key Information
TEF - NSS 'Academic Support'	4. Communication & Key Information 2. Inclusivity
TEF - DLHE 'Employment or further Study'	5. Employability 6. Student Voice

## **Who's Responsibility is it to Ensure that the Baseline Criteria are Met and How Often do we Need to Complete it?**

The baseline self-review form is to be completed by Programme Leaders/Teams to *annually* benchmark their digital practice and develop enhancement plans.

## **Does every module in my Programme Need to Meet the Baseline Criteria?**

No, the baseline is very much focussed on helping you to deliver a consistent and authentic experience for students across all modules on a programme of study. It may sometimes be the case that some modules have no pedagogic requirement for particular criteria, *but* it is an expectation that there will be consistent and appropriate digital practice at programme level which can be articulated through the baseline criteria.

## **What do the Different Levels Mean?**

**Foundation:** Acknowledges the level that all programmes should currently be achieving. It is a foundation requirement for any programme delivered at the University of Derby.

**Silver:** This level identifies that there are elements within a programme which promote digital practice. There will be some evidence of active digital learning extending across a programme. All programmes need to develop their digital practice to fulfil this baseline.

**Gold:** This level demonstrates a consistent and embedded approach to digital practice across a programme. Active digital learning will be evident across the programme and there will be evidence of student partnerships where students work with staff in order to create digital change.

## **Is there a 'Digital Enhancement Plan' Built into the Form, or is this Something Additional and Separate?**

The form has the space to capture any short and medium term actions and this will provide the foundations of a basic Digital Enhancement Plan. It is envisaged that these actions will also inform wider curriculum development (continual monitoring, PPC), but that would be at the discretion of College priorities and individual programme design schedules.

We are in the process of further embedding the baselines within these quality processes and the intention is that during continual monitoring processes, programme teams will be asked about the key enhancement actions they are prioritising and how they are being delivered.

## **Is There Any Staff Training Provided to Help me Meet the Requirements of the Digital Practice Baseline?**

Yes, support on using this tool and advice about how technology can be used to improve the digital practices within a programme is provided by the [Technology Enhanced Learning Team](#) ([tel@derby.ac.uk](mailto:tel@derby.ac.uk) ext.1865). The team are available to facilitate sessions with programme teams to aid their self-review process and enhancement plan development. This online [Digital Practice Handbook](#) is also available to provide support and guidance, in an easy to navigate environment to help answer your questions and queries on digital practice development.

There will also be designated [Academic Practice Programme \(APP\) Sessions](#) on offer throughout the academic year, specifically focussed on the different criteria as outlined in the baseline.