

Panopto Lecture Recording

This pages provides guides on how to use Panopto to record teaching sessions or course content.

[Learning space information including details of audio visual and recording equipment](#)

Essential steps for Tutors

[How to make a recording \(PC\)](#) - Quick start guide for using Panopto along with how to download and install the recorder on your PC/Windows.

[How to make a recording \(Mac\)](#) - Quick start guide for using Panopto along with how to download and install the recorder on your Mac.

[How to record a Panopto from your Chrome web browser](#)

[How to download and install Panopto on a university laptop.](#)

[How to add recordings to a folder \(e.g. Study materials\) in Course Resources.](#)

[Live Streaming \(Panopto\)](#) - Guide to using the webcast feature in the Panopto recorder to live stream a recording. Step by step guidance is also provided in this [video](#).

[Creating a short Panopto recording from your mobile device.](#)

[How to create captions for your recording within Panopto.](#)

Other features

Sharing and folder management

[Change the folder of your Panopto recording](#) - If you recorded in the wrong folder and want to change it (e.g from Module A to Module B, or from My Folder to a module).

[Sharing recordings across modules](#) - If you want to copy recordings to other

modules; or make all recordings from a module available in other modules.

[Embed a video](#) into Course Resources, outside of the Lecture Recordings folder.

[Video: Sharing recordings between modules](#) - How to add one module's recordings to another.

[Sharing Panopto recordings in email or websites](#) - How to get an email link or embed code. Share a recording with people inside the University, or make it publicly accessible.

[Setting up and sharing audio video feedback](#) - Setup a private folder in the module which students can't see, record feedback to it, then share the recordings with students so they can view their own feedback.

[Shared repository.](#) - A library of learning content that staff at the University can use in their teaching, or add their own content to.

[Lockdown folder: Creating a folder only specific people can access.](#) - Useful for storing videos of student presentations or videos that students can't see but specific people like external examiners can.

[Uploading media to Panopto](#), and sharing links, embed codes and moving media to Course Resource modules.

[Allow students to download original Powerpoint file](#) used in a recording.

[Adding captions to your video](#)

Editing

[Editing a recording using your web browser](#) - How to trim the start and end, and slice from the middle. Useful if you want to cut out bloopers etc.

Assignments

[Setting up an Assignment folder](#) - If you want students to make a Panopto recording for an assessment. Includes Peer review option. Tutor's notes.

[Recording an Assignment and submitting to a Module's Panopto assignment folder](#) - Student guide on how to create and submit an assignment into a module

using Panopto. Share this guide with students to help them make and submit the recording.

For students

[Using Panopto Lecture Recordings effectively](#) - Guide aimed primarily at students, but useful for tutors to know about the features.

Other

[Creating and embedding a playlist](#) of Panopto content into a module.

[Stats on how many people have seen your video](#) - Number of views, length of views, name of viewer etc.

[Using the iPhone / Android app](#)